The LMS

Guide for Staff with Baycrest eMail Accounts

Plunkett, Cindy
12/7/2016

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How Do I Log Into the LMS ❓

STEP 1:

CLICK **LOGIN**

STEP 2: *TYPE*

USERNAME: *your email login*

PASSWORD: *your email password*

STEP 3:

CLICK **LOGIN**

How Do I Find My Mandatory Courses ❓

Baycrest

FOLLOW BAYCREST

My Courses ▾   My Profile   ✉   Cindy ▸

Mandatory Courses
All Courses

STEP 1: *CLICK*
MY COURSES

The Brain Project
100 Brains, 50 Locations in Toronto, 1 Important Cause

the brain project
presented by TELUS

Education at Baycrest

Education is a key component of the new Baycrest Health Sciences model introduced this year. Under our new five year Education Strategic Plan, Baycrest is organizing and integrating the different components of our education enterprise within our Centre for Education & Knowledge Exchange in Aging.

Through its local and globally focused educational efforts, Baycrest is striving to be the world's pre-eminent distributor of knowledge regarding best and leading-edge practices in senior care and aging solutions.

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Mandatory Courses
All Courses

STEP 2: *CLICK*
MANDATORY COURSES

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NAVIGATION

🏠 Home
   📁 Site pages
   📁 Courses
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      📄 Progress Report
      📄 Courses Progress Report
      📄 Learning History

ADMINISTRATION

   📁 Site administration

Progress Report for

The following courses are required in order to complete the **Core Curriculum** program.

Course	Description	Status	Completed	Due Date
Workplace Violence, Workplace Harassment, and Domestic Violence		-		Jun 23, 2017
WHMIS / Global Harmonized System		-		Jun 23, 2017
Privacy		-		Jun 23, 2017
Jewish Life At Baycrest		-		Jun 23, 2017
IPAC Hand Hygiene		-		Jun 23, 2017
Emergency Codes		-		Jun 23, 2017
Accessibility and the Human Rights Code	The Government of Ontario passed the Accessibility for Ontarians with Disabilities Act (AODA) in 2005.	-		Jun 23, 2017
Accessibility and the Customer Service Standards	This e-course introduces the key information related to the Customer Service Standards under the Accessibility for Ontarians with Disabilities Act, 2005 (the "Act").	-		Jun 23, 2017

STEP 3: *VIEW*
MANDATORY COURSES

How Do I Start My Mandatory Courses❓

Baycrest

My Courses ▸ My Profile My Team Course Catalogue ▸ Help English ▸ ✉ Cindy ▸

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STEP 1: CLICK THE COURSE NAME

My Courses ▸ My Profile My Team Course Catalogue ▸ Help English ▸ 📖 This course ▸ ✉ Cindy ▸

Home ▸ Online ▸ WHMIS/GHS

NAVIGATION
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      - General
      - Click the link below to get started.
      - WHMIS/GHS Classroom Session
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ADMINISTRATION
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  - Edit settings
  - Course completion
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  - Filters
  - Reports
  - Grades
  - Gradebook setup
  - Badges
  - Backup
  - Restore
  - Import
  - Publish
  - Reset
  - Question bank
  - LTI Provider
- Switch role to...
- Site administration

Turn editing on

WHMIS / Global Harmonized System

Baycrest Core Curriculum

WORKPLACE **H**AZARDOUS **M**ATERIALS **I**NFORMATION **S**YSTEM & Globally Harmonized System of Classification and Labeling of Chemicals

Welcome to the new WHMIS Core Curriculum module!

Your progress

Click the link below to get started.

WHMIS/GHS Module

Your WHMIS Mission should take approximately 15 min...

Certificate of Completion WHMIS/GHS Core Curriculum

WHMIS Module Questions and Comments

Please provide us with your feedback about this module. Did you like it? Did you get stuck somewhere? Please let us know so that we can continue to improve :)

STEP 2: CLICK THE COURSE LINK

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My Courses ▸ My Profile My Team Course Catalogue ▸ Help English ▸ 📖 This course ▸ ✉ Cindy ▸

Home ▸ Online ▸ WHMIS/GHS ▸ Click the link below to get started. ▸ WHMIS/GHS Module

NAVIGATION
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      - General
      - Click the link below to get started.
        - WHMIS/GHS Module
        - Certificate of Completion WHMIS/GHS Core Curriculum
        - WHMIS Module Questions and Comments
      - WHMIS/GHS Classroom Session
  - Courses
  - Reports

WHMIS / Global Harmonized Syst

WHMIS/GHS Module

Info Reports

Mode: ○ Preview ● Normal

Enter

STEP 3: CLICK ENTER

How Do I Print My Certificate ❓

STEP 1: *CLICK*

THE COURSE NAME

STEP 2: *CLICK*

CERTIFICATE OF COMPLETION

NOTE: **You must complete the course before the certificate will be available.**
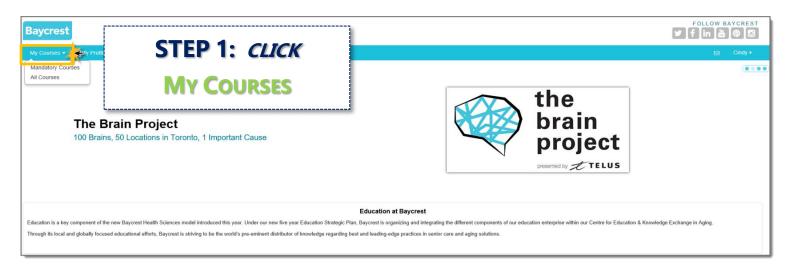

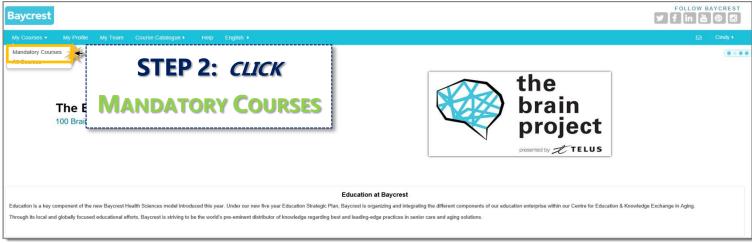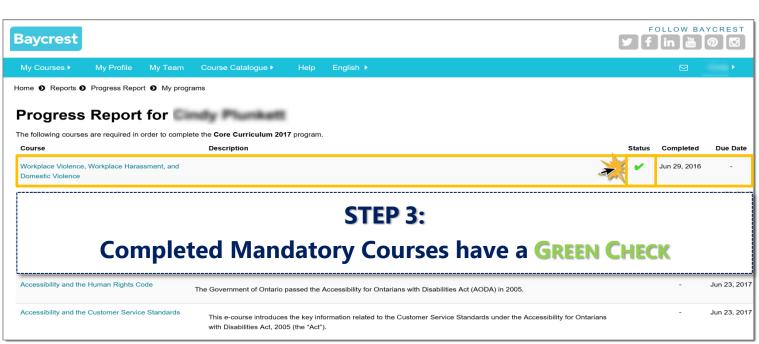**STEP 3:** *CLICK*

GET YOUR CERTIFICATE

How Do I Know Which Mandatory Courses I Have completed ❓

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FOLLOW BAYCREST

My Courses ▾
Mandatory Courses
All Courses

✉ Cindy ▸

STEP 1: *CLICK* MY COURSES

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✉ Cindy ▸

Mandatory Courses
All Courses

STEP 2: *CLICK* MANDATORY COURSES

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✉

Home ❖ Reports ❖ Progress Report ❖ My programs

Progress Report for Cindy Plunkett

The following courses are required in order to complete the **Core Curriculum 2017** program.

Course	Description	Status	Completed	Due Date
Workplace Violence, Workplace Harassment, and Domestic Violence		✔	Jun 29, 2016	-

STEP 3:

Completed Mandatory Courses have a GREEN CHECK

Accessibility and the Human Rights Code	The Government of Ontario passed the Accessibility for Ontarians with Disabilities Act (AODA) in 2005.	-	Jun 23, 2017
Accessibility and the Customer Service Standards	This e-course introduces the key information related to the Customer Service Standards under the Accessibility for Ontarians with Disabilities Act, 2005 (the "Act").	-	Jun 23, 2017

How Do I Search For A Course ❓

Baycrest

My Courses ▶   My Profile   My Team   Course Catalogue ▾   Help   English ▶   ✉   Cindy ▶

By title (A to Z)
By theme
By format
By date
By keyword

STEP 1: *CLICK*

COURSE CATALOGUE

The Brain Project

100 Brains, 50 Locations in Toronto, 1 Important Cause

the
brain
project

presented by *TELUS*

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My Courses ▸   My Profile   My Team   Course Catalogue ▾   He   ✉   Cindy ▸

By title (A to Z)
By theme
By format
By date
By keyword

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STEP 2: *CLICK* A SEARCH METHOD

BY TITLE: type in part of the title name

BY THEME: learning programs like Core Curriculum

BY FORMAT: online, classroom, blended

BY DATE: calendar view of courses offered

BY KEYWORD: type in any keywords

How Do I Register for a Classroom Course❔

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By title (A to Z)
By theme
By format
By date
By keyword

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STEP 1:

CLICK **COURSE CATALOGUE**

CLICK **BY FORMAT**

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FOLLOW BAYCREST

Course Catalogue ▸ | Help | English ▸ | ⇥ *Log in*

Search cours

▾ Collapse all

▸ **Online**

▾ **Classroom**

🔅 Meditech Orientation

STEP 2:

CLICK **CLASSROOM**

CLICK the class you would like to attend

Baycrest

Course Catalogue ▸   Help   English ▸   ⬦ Log in

Home ◉ Courses ◉ Classroom

Search cours

STEP 3:

CLICK **SIGN-UP**
for the session you would like to attend

⚙ **Meditech Orientation**

This course requires you to attend a live session. The following session dates are available:

Room	Date	Time	
	13 July 2016	8:00 AM - 4:00 PM	Sign-up
	20 July 2016	8:00 AM - 4:00 PM	Sign-up
	26 July 2016	8:00 AM - 4:00 PM	Sign-up
	31 July 2016	8:00 AM - 4:00 PM	Sign-up