MINUTES of a meeting of the Boards of Directors of Baycrest Centre for Geriatric Care, Baycrest Hospital, The Jewish Home for the Aged and The Baycrest Day Care Centre held on Monday, October 24, 2011 at 4:30pm.

PRESENT: **Barratt, Jane; Blidner, Jeff; Jacob, Ellis (by phone); Katz, Paul; Kay, Jack; Kimel, Warren; Koo, Manfred; Melman, Anthony; Mirsky, Brian; Reichman, William; Shapiro, Marla; Sinervo, Pekka; Velji, Karima**

REGRETS: **Banks, Jordan; Godfrey, Paul; Grossman, Daphna; Nelson, Sioban; Verma, Sarita (for Whiteside, Cathy); Zaidman, Jacov**

GUESTS: **Conn, David; Goos, Lisa; Harrison, Laurie; Kent, Joni; McIntosh, Randy; Schipper, Paula; Sutton, Susan; Tucker, Terrie; Webb, Nancy**

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1. CHAIR'S REMARKS

Dr. A. Melman, Chairman of the Board, welcomed everyone to the meeting. Dr. Melman introduced new board members B. Mirsky and J. Kay, as well as S. Sutton, the new President of the Baycrest Foundation and Baycrest's Vice President, Global Institutional Advancement.

Dr. Melman reminded the board that they should have reviewed the agenda package in advance and asked whether anyone had a conflict of interest to declare with respect to any issue on the agenda. There were no conflicts declared.

2. MINUTES OF THE JUNE 16, 2011 BOARD OF DIRECTORS MEETING

The minutes of the Board meetings held June 16, 2011, were approved. A copy of the material is on file with the master of these minutes.

ACTION:	**It was duly MOVED, regularly SECONDED and unanimously CARRIED THAT THE MINUTES OF THE JUNE 16, 2011 MEETINGS OF THE BOARDS OF DIRECTORS OF BAYCREST CENTRE FOR GERIATRIC CARE, BAYCREST HOSPITAL, THE JEWISH HOME FOR THE AGED AND THE BAYCREST DAY CARE CENTRE BE APPROVED.**

3. BUSINESS ARISING

There was no business arising from the previous minutes.

4. REPORT OF THE PRESIDENT & CEO

Dr. W. Reichman, President and Chief Executive Officer, gave his report to the Board. A copy of the report in its entirety is attached to the master of the minutes.

4.2 Measuring Organizational Performance

Dr. Reichman introduced T. Tucker, Baycrest's Director, eHealth. Ms. Tucker gave a presentation entitled "Measuring Performance at Baycrest". A copy of her presentation in its entirety is attached to the master of the minutes. It was suggested that a dedicated workshop session be scheduled with the board to cover this topic in more detail.

4.3 Research

Dr. Reichman introduced L. Goos, Baycrest's Director, Research Policy and Planning. Ms. Goos gave a presentation entitled "Research Focus on Brain Health and Aging". A copy of this presentation in its entirety is attached to the master of the minutes.

4.7 Multi-Sectoral Service Accountability Agreement Compliance – Half Yearly Confirmation

L. Harrison, Baycrest's Vice President, Corporate Services & CFO, explained that Baycrest's Multi-Sectoral Service Accountability Agreement (M-SAA) with the Toronto Central LHIN for the provision of community health services is a half-yearly Board-approved attestation stating that the Centre has complied with the requirements of the M-SAA. Management confirmed that the Centre is in compliance with the obligations of the M-SAA and the identified legislation. The Board authorized the Board Chair to declare that Baycrest has fulfilled its obligations under the service accountability agreement (the "M-SAA") in effect during the period April 1, 2011 to September 30, 2011.

ACTION: It was duly MOVED, regularly SECONDED and unanimously CARRIED THAT the BOARDS OF DIRECTORS OF BAYCREST CENTRE FOR GERIATRIC CARE, BAYCREST HOSPITAL, THE JEWISH HOME FOR THE AGED AND THE BAYCREST DAY CARE CENTRE HAS AUTHORIZED THE BOARD CHAIR TO DECLARE THAT BAYCREST HAS FULFILLED ITS OBLIGATIONS UNDER THE SERVICE ACCOUNTABILITY AGREEMENT (M-SAA) IN EFFECT DURING THE PERIOD APRIL 1, 2011 TO SEPTEMBER 30, 2011.

4.12 Provincial Legislation

Ms. Harrison gave an update regarding Freedom of Information and Protection of Privacy legislation which will be in force January 1, 2012 for hospital records that came into custody or control of the hospital on or after January 1, 2007. A copy of this presentation in its entirety is attached to the master of the minutes.

5. REPORT OF THE BAYCREST FOUNDATION

S. Sutton gave a report of the Baycrest Foundation. Discussion ensued regarding Women of Baycrest. A copy of the report in its entirety is attached to the master of the minutes.

6. REPORT OF THE CLINICAL STRATEGY, QUALITY AND SAFETY COMMITTEE

Dr. M. Koo presented the report of the Clinical Strategy, Quality and Safety Committee. Dr. Koo summarized activities relating to the June Accreditation on-site visit, and congratulated Baycrest on its results. A copy of the report in its entirety is attached to the master of the minutes.

6.4 Terms of Reference

Dr. Koo summarized a change to the Terms of Reference for the Clinical Strategy, Quality and Safety Committee. The responsibility for considering and making recommendations regarding the development, implementation and evaluation of innovative modes of care was added.

ACTION:	**It was duly MOVED, regularly SECONDED and unanimously CARRIED THAT the BOARDS OF DIRECTORS OF BAYCREST CENTRE FOR GERIATRIC CARE, BAYCREST HOSPITAL, THE JEWISH HOME FOR THE AGED AND THE BAYCREST DAY CARE CENTRE HAS APPROVED THE REVISED TERMS OF REFERENCE FOR THE CLINICAL STRATEGY, QUALITY AND SAFETY COMMITTEE.**

7. REPORT OF THE FINANCE AND AUDIT COMMITTEE

E. Jacob presented the report of the Finance and Audit Committee. A copy of the report in its entirety is attached to the master of the minutes. Mr. Jacob alerted the board that even with the new government funding, Baycrest must pay attention to deficits over the five year plan.

8. REPORT OF THE FISCAL ADVISORY COMMITTEE

Dr. W. Reichman presented the report of the Fiscal Advisory Committee. A copy of the report in its entirety is attached to the master of the minutes.

9. REPORT OF THE GOVERNANCE COMMITTEE

Dr. Melman presented the report of the Governance Committee. A copy of the report in its entirety is attached to the master of the minutes.

9.1 Slate of Directors

The Committee recommended that Mr. Brian Mirsky be added to the slate of Directors approved at the June, 2011 Annual General Meeting.

ACTION:	**It was duly MOVED, regularly SECONDED and unanimously CARRIED THAT the BOARDS OF DIRECTORS OF BAYCREST CENTRE FOR GERIATRIC CARE, BAYCREST HOSPITAL, THE JEWISH HOME FOR THE AGED AND THE BAYCREST DAY CARE CENTRE HAS APPROVED THAT BRIAN MIRSKY BE APPROVED AND ADDED TO THE SLATE OF DIRECTORS APPROVED AT THE JUNE 2011 ANNUAL GENERAL MEETING.**

10. REPORT OF THE INVESTMENT COMMITTEE

Ms. L. Harrison, on behalf of Mr. C. Rimer, presented the report of the Investment Committee, noting that investment results have been poor and the performance of investment managers are being reviewed. A copy of the report in its entirety is attached to the master of the minutes.

11. REPORT OF THE MEDICAL ADVISORY COMMITTEE

Dr. P. Katz presented the report of the Medical Advisory Committee. A copy of the report in its entirety is attached to the master of the minutes.

11.2 Appointments – Consulting/Courtesy Medical Staff Privileges

The Medical Advisory Committee recommended three appointments. A copy of the report in its entirety is attached to the master of the minutes.

ACTION:	**It was duly MOVED, regularly SECONDED and unanimously CARRIED THAT the BOARDS OF DIRECTORS OF BAYCREST CENTRE FOR GERIATRIC CARE, BAYCREST HOSPITAL, THE JEWISH HOME FOR THE AGED AND THE BAYCREST DAY CARE CENTRE HAS APPROVED THE GRANTING OF CONSULTING/COURTESY MEDICAL STAFF PRIVILEGES TO THE FOLLOWING APPLICANTS IN THE DEPARTMENT OF MEDICINE EFFECTIVE IMMEDIATELY:** **DR. ANATOLI DOBTCHOUK: CONSULTING MEDICAL STAFF PRIVILEGES** **DR. JORG ASWALD: COURTESY MEDICAL STAFF PRIVILEGES** **DR. KIRANDEEP SINGH: COURTESY MEDICAL STAFF PRIVILEGES**

12. REPORT OF THE ACADEMIC ADVISORY COMMITTEE

Dr. P. Sinervo presented the report of the Academic Advisory Committee. A copy of the report in its entirety is attached to the master of the minutes.

12.1 Update: KLARU Structural & Functional Reorganization

The Academic Advisory Committee recommended the change in function and name of KLARU (Kunin-Lunenfeld Applied Research Unit) to KLAERU (Kunin-Lunenfeld Applied and Evaluative Research Unit). A copy of the discussion document in its entirety is attached to the master of the minutes.

ACTION:	**It was duly MOVED, regularly SECONDED and unanimously CARRIED THAT the BOARDS OF DIRECTORS OF BAYCREST CENTRE FOR GERIATRIC CARE, BAYCREST HOSPITAL, THE JEWISH HOME FOR THE AGED AND THE BAYCREST DAY CARE CENTRE HAS APPROVED THE CHANGES AND RENAMING OF KLARU TO KLAERU.**

13. CONCLUSION

There being no further business, the meeting was adjourned at 6:00pm.

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A. Melman
Chairman, Board of Directors