

## Terraces building-wide COVID-19 Outbreak Control Measures

**Case Definition:** Clients or staff with lab confirmation of COVID-19

### SURVEILLANCE

1. New clients and staff presenting with any one symptom compatible with COVID-19 will be tested;
2. Active surveillance of clients, including temperature checks, will be conducted twice a day;
3. Appropriate follow-up (contact tracing and/or testing) will be done by IPAC and OH&S;

### SIGNAGE

1. Special Droplet/Contact Precautions signs will be posted on the doors of all cases presenting with any one symptom compatible with COVID-19 until it is ruled out;
2. Respiratory Outbreak signs will be posted on all entrances of the Terraces;

### ADDITIONAL PRECAUTIONS & PPE

1. Clients presenting with any one symptom compatible with COVID-19 will be placed on Special Droplet & Contact Precautions;
2. Isolation caddies will be stocked with face shields, gloves, gowns and disinfectant wipes;
3. Trained staff will use 'buddy system' for donning and doffing of PPE;
4. Continuous masking policy is in effect for all staff and contractors in client care and common areas;
5. Masks should only be removed for eating/drinking, and during this time, staff must maintain physical distancing (min. 2m) and use hand hygiene after touching the mask;
6. Universal eye protection policy is in effect throughout all client-facing areas of the Terraces;
7. Mobile equipment that cannot be dedicated must be thoroughly wiped with disinfectant wipes and/or alcohol-based hand rub before taken out of the room;

### ACCOMMODATION, COHORTING & ROOM RESTRICTIONS

1. Whenever possible, all clients will be *encouraged* to restrict themselves to their rooms;
2. Client communal gathering spaces, including the dining hall, are closed;
3. Food will be served to the clients in their rooms;
4. Community leaves of absence will be suspended for the duration of the outbreak;

#### CARE DELIVERY

1. Entries into the rooms of clients on Special Droplet/Contact Precautions must be kept to a minimum;
2. When possible, nursing and medical staff will use '*clustered care*' for clients on Special Droplet/Contact Precautions;
3. Entry log will be used by staff for all rooms on Special Droplet/Contact Precautions (1 log entry per shift) on the affected unit/pod;

#### FOOD DELIVERY, APPOINTMENTS & GROUP ACTIVITIES

1. Food for the clients on Special Droplet/Contact Precautions will be delivered by F&NS staff to the units on reusable trays → moved onto disposable trays with disposable utensils → and delivered to the clients by the nursing staff;
2. Food for all clients will be served to the clients in their rooms;
3. Urgent out-patient appointments are at the discretion of MRPs. Transport personnel and the receiving facility must be notified;
4. If approved, urgent out-patient appointments should be scheduled at the end of the day, when possible;
5. For urgent out-patient appointments, the unit must provide a mask for client to wear while out. The client must be screened upon return;
6. All group activities in the Terraces are discontinued;
7. Only Essential Visitors are allowed in the Terraces;
8. Non-essential visits are suspended for the duration of the outbreak;
9. Designated Therapeutic Recreationists will conduct essential 1:1 activities and facilitate virtual visits;

#### ADMISSIONS, RE-ADMISSIONS, TRANSFERS, AND LEAVES OF ABSENCE (LOA)

1. Terraces is closed to new admissions and re-admissions for the duration of the outbreak;
2. Residents returning from community leaves of absence can be admitted to the Terraces;
3. Clients wishing to be repatriated into their community homes may do so. Families must be informed of the potential risk of transmission;
4. Leaves of absence are not permitted. Residents wishing to go on the leave of absence must be told to remain on the home's property and maintain safe social distancing;
5. Inter-facility transfers will be coordinated through Toronto Public Health. The receiving facility shall be notified;

#### STAFF

1. Staff who have tested positive and symptomatic cannot attend work and must be cleared by OHS prior to returning to work;
2. Ill staff members are not permitted as per active screening. They must notify OH&S and are excluded from work until cleared by OH&S;
3. If staff develop symptoms while at work, they must notify OHS and stay off work;
4. Staff shall limit communal gathering (e.g. in the staff lounge) and observe social distancing principles;
5. Nursing and ancillary staff are encouraged to change their scrubs prior to returning home;

#### PRIVATE COMPANIONS, STUDENTS, VOLUNTEERS, VISITORS

1. Only 'Essential visitors' are allowed but are restricted to their client's room;
2. Essential visitors to the residents on Special Droplet/Contact Precautions must be informed of the risk. When visiting, they must wear all appropriate PPE & log in on the log entry sheet;
3. Private caregivers are allowed at the Terraces;
4. Students and volunteers are not allowed at the Terraces;

#### WASTE DISPOSAL & TERMINAL CLEANING

1. EVS will perform enhanced cleaning and disinfection in the rooms of line-listed clients and public areas;
2. Nursing staff will double-bag garbage and linen hampers for pickup by EVS staff in the hallway;
3. Upon discontinuation of Special Droplet/Contact Precautions, EVS personnel will perform a supervised 2-stage terminal cleaning and complete the checklist;

#### DISCONTINUATION OF PRECAUTIONS

1. Discontinuation of precautions for the line-listed cases will be based on a time-based approach and determined in consultation with Toronto Public Health;
2. Declaring outbreak over will be determined in consultation with Toronto Public Health.