



## Declaration of Compliance

### 2018-2019 Multi Sector Service Accountability Agreement (M-SAA)

In accordance with the directives from the Local Health Integration Networks ("LHINs"), Baycrest's Board is required to receive, and the Board Chair to sign, the attached annual Declaration of Compliance with the respect to the 2018-2019 M-SAA Agreement.

A copy of the Declaration is attached as Appendix 1.

Key compliance requirements are:

- maintain approved service levels
- spend the provided funding on approved services
- run a balanced budget
- % of budget spend on administrative costs
- Meet all reporting requirements

Management monitor and report on community service levels (clients served, visits performed) and closely monitors spending. Typically, Baycrest performs community services at M-SAA funded levels. Due to many years of flat funding, unfunded costs are covered through Foundation funds. A balanced budget is reported.

Specific requirements are:

- (i) Article 4.8 of the M-SAA concerning applicable procurement practices;
- (ii) The Local Health System Integration Act, 2006; and
- (iii) The Public Sector Compensation Restraint to Protect Public Services Act, 2010.

#### Summary of Compliance Processes

*(i) Article 4.8 of the M-SAA concerning applicable Procurement Practices*

Baycrest confirms compliance with "applicable procurement practices" through the BPSAA compliance process (see related compliance report).

Baycrest also had in-depth procedures to ensure compliance with legislation, including bi-annual staff attestations.

*(ii) The Local Health System Integration Act, 2006*

Compliance with LHSIA is, in essence, a financial reconciliation reporting issue and pertains to reconciliation and recovery for Long-Term Care homes. A first step in Baycrest's enterprise risk management initiative was a legislative compliance review at Baycrest. Overall responsibility for the almost 100 statutes (including associated regulations) were reviewed as potentially applicable to Baycrest, with overall responsibility being assigned to Baycrest's Directors and Executive Members.

*(iii) The Public Sector Compensation Restraint to Protect Public Services Act, 2010.*

Baycrest has an extensive process to ensure compliance with Public Sector compensation Restraint, managed through Human Resources.

**Motion:** That the Finance and Audit Committee recommend the Declaration of M-SAA Compliance to the TC LHIN for the period April 1, 2018 to March 31, 2019 to the Board for approval.

## DECLARATION OF COMPLIANCE

Issued pursuant to the M-SAA effective April 1, 2018

**To:** The Board of Directors of the Toronto Central Local Health Integration Network (the "TC LHIN"). Attn: Board Chair.

**From:** The Board of Directors (the "Board") of the Baycrest Centre for Geriatric Care (the "HSP")

**Date:** June 20, 2019

**Re:** April 1, 2018 – March 31, 2019 (the "Applicable Period")

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Unless otherwise defined in this declaration, capitalized terms have the same meaning as set out in the M-SAA between the LHIN and the HSP effective April 1, 2018.

The Board has authorized me, by resolution dated June 20, 2019, to declare to you as follows:

After making inquiries of William E. Reichman, President and Chief Executive Officer and other appropriate officers of the HSP and subject to any exceptions identified on Appendix 1 to this Declaration of Compliance, to the best of the Board's knowledge and belief, the HSP has fulfilled its obligations under the service accountability agreement (the "M-SAA") in effect during the Applicable Period.

Without limiting the generality of the foregoing, the HSP has complied with:

- (i) Article 4.8 of the M-SAA concerning applicable procurement practices;
- (ii) The *Local Health System Integration Act, 2006*; and
- (ii) the *Public Sector Compensation Restraint to Protect Public Services Act, 2010*.



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Dale Lastman  
Chair, Baycrest Board of Directors